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17 JUL 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Unfunded Request - Scattergood-Thorne

1. The Scattergood-Thorne property, 37 acres adjacent to the existing Headquarters Compound, has been added to the Agency's property holding. In order to provide a secure perimeter to the existing facility, a new fence must be installed around the property. An estimate of \$90,000 is required to satisfy this request.

2. Upon close inspection of the grounds, it is immediately apparent that little or no maintenance work has been performed in recent years. Fields must be trimmed back (and continually mowed, from here on out), tree branches should be pruned, and a significant amount of shrubbery needs care. Aside from the general ground work, a significant amount of debris has been left which must be removed. An estimate of \$40,000 is required to clean up and maintain this property.

3. The building structures (seven on the property) have similarly received little or no maintenance. In order to protect the interior of the facilities, work should commence immediately on roofing, window and gutter replacement, and paint/trim work. In addition, an initial amount of upgrade work is required for both plumbing and electrical systems. Cost estimates for this segment are \$270,000.

4. Based on an immediate need for a secure perimeter and maintenance and rehabilitation work for the Scattergood-Thorne grounds and structure, it is requested that \$400,000 be provided as an unfunded requirement.

APPROVED:

John M. Ray

4/5-2
30 JUL 1987

Deputy Director for Administration

Date

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OL 10172-87

S E C R E T

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25X1 OL/FMD/ (17 July 87)

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